



## Funding Donation Request Form 2026-27

All ASSU Members are eligible to submit requests for monetary donations from ASSU towards events and/or initiatives which enhance the undergraduate student experience. Please note that the primary contact must be an ASSU member for all donation requests. Furthermore, eligibility does not guarantee that a given donation request will be approved, as all donation requests are subject to review and approval by the ASSU Executive.

While ASSU makes every effort to ensure that donation requests are processed in a timely manner, all donation requests should be submitted a minimum of two (2) weeks prior to the start date of the event/initiative in order to ensure that a decision can be reached in advance of said date. Please note that ASSU reserves the right to request additional information after the submission of the application form before deciding. **Only one (1) funding request per academic year.** Receipts must be provided for amount granted.

Email the request form and required documents to [students.assu@utoronto.ca](mailto:students.assu@utoronto.ca)

Name of Group: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Student Number: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

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Name of Event/Project: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Amount Requested from ASSU: \$ \_\_\_\_\_

**Full detailed DESCRIPTION of Event/Project:**

\*PLEASE ATTACH A SEPARATE FULL WRITTEN DESCRIPTION

**Please provide a FULL detailed line-by-line BUDGET:**

\*PLEASE ATTACH A SEPARATE FULL BUDGET

**REVENUE:** List other organizations you are seeking funding from - please indicate if the funding is approved, rejected, or pending. If approved, indicate the amount granted.

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**FOR OFFICE USE**

Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Amount Granted: \_\_\_\_\_ ASSU Signature: \_\_\_\_\_

NOTES: \_\_\_\_\_

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