ASSU CONFERENCE TRAVEL GRANT

Application Form 2024-25

This grant was created to financially assist **FULL-TIME** undergraduate Arts & Science students **presenting their own research** at academic conferences. Grants are strictly for the costs of travel (e.g. airfare, train fare). The amount of a single grant is up to 40% of your ticket to a max of $250, regardless of conference location or estimated expenses.

Requirements:

1. Applicant is an ASSU member at the time of application.
2. The applicant has not already received ASSU funding within the current academic year.
3. Proof of acceptance from the conference that the student is a **PRESENTER** must be included with the application.
4. Applications must be submitted at least two (2) weeks prior to departure.
5. Receipts for travel costs will be required before funds are issued.

First Name:	Last Name:
Student #:	Program:
Phone:	Email:

Name of Conference:

Location of Conference:

Departure Date:

Return Date:

HOW DOES THIS CONFERENCE DIRECTLY RELATE TO YOUR PROGRAM OF STUDY?

WHAT ARE YOU PRESENTING AT THE CONFERENCE? TITLE OF WORK BEING PRESENTED. WHO WAS THE UOFT ACADEMIC WHO OVERSAW YOUR RESEARCH?

ESTIMATED TRAVEL EXPENSES (I.E. AIR/TRAIN/BUS FARE). ALSO LIST YOUR OTHER SOURCES OF FUNDING.

IF THERE ARE IMPEDING OR SPECIAL CIRCUMSTANCES THAT REQUIRE FUNDING BEYOND OUR SET GUIDELINES, ELABORATE BELOW AND YOU MAY BE SUBJECT FOR ADDITIONAL FUNDING AT THE DISCRETION OF THE EXECUTIVE.

**RETURN APPLICATION & DOCUMENTS TO ASSU OFFICE – SS 1068 or email to students.assu@utoronto.ca **

Signature: _____ Date: _____

OFFICE USE:

Date Received:_____ Amount Granted:_____

Staff Signature:_____