



ASSU CONFERENCE TRAVEL GRANT

Application Form 2024-25

This grant was created to financially assist **FULL-TIME** undergraduate Arts & Science students **presenting their own research** at academic conferences. The amount of a single grant is up to \$250, regardless of conference location or estimated expenses.

Requirements:

1. Applicant is an ASSU member at the time of application.
2. The applicant has not already received ASSU funding within the current academic year.
3. Proof of acceptance from the conference that the student is a **presenter** must be included with the application.
4. Applications must be submitted at least two (2) weeks prior to departure.
5. Receipts for travel costs will be required before funds are issued.

First Name:	Last Name:
Student #:	Program:
Phone:	Email:

Name of Conference: _____

Location of Conference: _____

Departure Date: _____

Return Date: _____

HOW DOES THIS CONFERENCE DIRECTLY RELATE TO YOUR PROGRAM OF STUDY?

WHAT ARE YOU PRESENTING AT THE CONFERENCE? TITLE OF WORK BEING PRESENTED. WHO WAS THE UOFT ACADEMIC WHO OVERSAW YOUR RESEARCH?

LIST THE ESTIMATED COST OF YOUR TRAVEL EXPENSES (INCLUDE COSTS DIRECTLY RELATED TO YOUR TRAVEL – I.E. AIR/TRAIN/BUS FARE, RENTAL CAR). ALSO LIST YOUR OTHER SOURCES OF FUNDING.

****RETURN APPLICATION TO ASSU OFFICE – SS 1068 or email to students.assu@utoronto.ca ****

Signature: _____

Date: _____

OFFICE USE:

Date Received: _____ Amount Granted: _____

Staff Signature: _____