

Executive Meeting

Minutes

Wednesday, July 28, 2021

10 am

Present: F. Nami (Chair), B. Ramadan, C. Choo, P. Grover, S. Rana, J. Seto (Secretary), Y. Minoda (ASSU Staff)

1) Approval of the Agenda

MOVED (Nami/Ramadan): "To accept the agenda as presented."

*CARRIED

2) Approval of the Previous Minutes

MOVED (Nami/Grover): "To accept the minutes of July 14, 2021 as presented."

*CARRIED

3) Executive Proposals and Project Distribution

Each Executive presented their ideas for potential projects for the year. Once common theme that came to light was a Career/Alumni/Program – type fair that would happen each term – and we could maybe collaborate with Course Unions on. There will be further discussions on what this would look like and who will work on it.

For the main ASSU projects: C. Choo and P. Grover will take on the Podcast; B. Ramadan and F. Nami will work on the Arbor Journal and S. Rana and C. Choo will handle the URC.

4) Report of the President

F. Nami talked about the meeting she had with Alexa from the UTSU. She reported that they are eager to collaborate with ASSU; asked for feedback about how they were doing as a Union and that they have not met with central administration about student concerns about returning to campus in the fall.

The Executive received an email from UTM asking for all UofT student unions to join together to push for a uniform CR/NCR policy across the University. It was decided that ASSU would not join the committee since we have already heard worked with our Faculty for our current policy – however, we will share any information we have that will help them.

F. Nami also received an email from ENGSOE requesting access to the questions we used for our return to campus survey and asking what we were doing about the ban of students from India. F. Nami will share our questions with them and let them know that we have talked to our Dean about the ban but that it is out of our control.

5) Executive Reports

B. Ramadan is still working on the Quercus page but is still waiting to see if ASSU will get permission for one. She asked everyone to review the handbook pages and to make edits before the end of August. When G. Nowlan returns from holidays – we will ask him to find out what is going on and get an update.

C. Choo reported that Student Life is indicating that for Orientation, events can be for up to 100 people – perhaps this will be the case for the school year as well.

B. Ramadan asked when the September Council meeting would take place – J. Seto responded that it would depend on how we would run our by-election – whether it would be online or at the first Council meeting – and whether the meeting would be in person or via ZOOM – but ideally the date would be end of September or very beginning of October.

S. Rana asked a further question about elections and how they would be run – J. Seto answered that they could be done online using ULife's online voting system, like last year or they could be incorporated into the first Council Meeting where the election would be done during the actual meeting, whether in-person or via ZOOM.

6) Report of the Staff

J. Seto reported that she would be sending out an August newsletter at the beginning of the month and asked if the Executive had anything to include.

J. Seto suggested that the Staff continue with Tuesday office hours for the month of August – a great way to ease back into opening but also to be available should students want to visit us in person.

We need someone to write to our Plan International child that we sponsor – B. Ramadan said she would be happy to do it.

J. Seto asked if the Executive would be okay granting funds to Course Unions who have outstanding monthly bank fees from the previous year since ASSU grants funds for Office Expenses – they were all in agreement.

We have received invoices from MNP for the Audit, renewal invoice from Bluehost for website hosting and Canva Pro for our new subscription. The Executive want to change our website and were wondering if we would need a new host besides Bluehost – we will ask G. Nowlan when he returns from holidays.

J. Seto has been working on the Award Record for the new ASSU award. The staff person who is responsible for setting up our awards has changed jobs so we will have to wait for the new hire before we can proceed with the set-up. However, we do need to think about the wording of the award and what “racialized community” means. S. Rana suggested that a list of priorities should be included in the award document. The Executive have a discussion and will come up with an appropriate list.

7) Other Business

None

8) Adjournment

MOVED (Nami/Ramadan): “To adjourn.”

*CARRIED

Secretary to the Executive

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