Executive Meeting

**Minutes**

Friday October 12th, 2018 11 am

Present: H. Hassaan, I. Jama, J. Bowman, F. Vito, M. Taylor, S. Wong, V. Chen, Y. Minoda (secretary), G. Nowlan (Student Advisor), J. Seto (Executive Coordinator)

1) Approval of the Agenda

 MOVED(Bowman/Taylor): “To approve the agenda as presented.”

 \*CARRIED

2) Approval of the Previous Minutes

 MOVED(Taylor/Chen): “To approve the minutes of September 25, 2018.”

 \*CARRIED

3) Report of the President

 a) Executive Responsibilities

 H. Hassaan reiterated executive responsibilities and etiquette for office hours such as letting the staff know if executives are going to be absent/late for office hours, keeping the music down, and keeping friends in the front of the office.

 He also added that he is always here to help other executives with their projects, but is not able to hold their hand throughout the whole process. He encouraged to ask questions but also expressed that everybody needs a certain degree of independence.

 J. Seto added some more office hour protocol such as putting tests back in the right folder, making sure to give back student cards, and just keeping the office clean in general.

 J. Bowman also added to consider that everybody has a lot on their plates before asking others for help with their projects.

 b) Coffee House

 He said that S. Wong will be updating about this later, but quickly mentioned that she is planning an Open Mic Coffee House at the Cat’s Eye.

 c) Executive Photos/Video

 The video will be shot and edited by J. Bowman and H. Hassaan and pictures will be taken outside. He hopes to take the video in two weeks.

 d) Upcoming Absence From Office

 H. Hassaan let everybody know that he will be away from the office next week from the 15th to the 22nd because he will be busy with elections.

4) Report of the Executive

 M. Taylor reported the she will be setting up interviews with potential students for her campaign, and is also trying to figure out sizes and price of the photo that will go in the lobby display case. She hopes to feature 2 students per month and is coming up with different themes. J. Bowman suggested her to go talk to Hart House on suggestion for printing.

 S. Wong reported on the coffee house and that she is thinking of 3 possible dates (Nov 15, Nov 23, and Nov 30). The executives decided on the theme of ‘Starry Nights’ and she will come up with a budget for the decorations and food.

 V. Chen reported that acceptances for the committees have been sent out and that the first meeting will be at 4 p.m. today. She also extended that deadline for abstract acceptance until next Friday at 11:59 p.m. She said she received over 60 submissions, over half of them in the sciences. She hopes to push some more promotions to get more applications for social science and humanities. J. Bowman suggested contacting the course unions. J. Seto said she will send out emails to the appropriate course unions.

 She also reported on the AMP and that everything is in order. She has sent out all the rejection emails out and that one mentee has dropped out. She is in the process of planning the soiree, possibly it being Halloween themed.

 J. Bowman reminded everybody that there is an UTSU AGM coming up and that it is a great opportunity to see what is happening on campus.

 I. Jama reported that she is moving the High School Conference to next semester. She is planning on moving it to February but no date has been set. She said she has 7 course unions interested so far and that she would like other executives to be present at the meetings with course unions.

 F. Vito talked about bringing back the journal and how it will be great for students to have more publishing opportunities. He suggested having smaller number of editors and focusing on research that cannot be presented. His next steps are to have a call out for editors and a pick a deadline, conduct interviews and selection process, and call out for abstracts. His goal is to publish by end of next semester.

 J. Bowman quickly noted that the Varsity is writing an article on the ASL course, but the proposal itself will not be ready in time for the November curriculum committee meeting. He also made a report on the Anti-calendar, and that his goal for this year is to hopefully bring it back for the smaller course unions to incentivize more people to join these programs. He is currently sending out emails to all the interested course unions and organizing meetings with them as well as creating a FB page. This will be spearheaded by L. Qu from ESLSU and himself. He has 12 Course Unions interested so far and is planning to meet with all their individual departments as well.

5) ASSU Referendum

 H. Hassaan talked about a possible ASSU referendum. He said that the last referendum that happened 2 years ago had failed but wants to try and have another one this year. He is hoping to have the same 2 questions.

 1. Actual increase amount
 2. To raise it accordingly with inflation

 His aim is to have this referendum in February and he listed some stuff that can be done by then including a Reddit AMA and working with other big groups on campus to show presence.

6) Arbor Journal

 H. Hassaan quickly noted that the Arbor journal has never been published. He expressed some concern that this will clash with the URC. He suggested combining the URC and the journal.

7) Other Business

 The Executives decided to have a coffee house for Halloween.

 MOVED(Bowman/Jama): “To have a Halloween themed coffee house on October 31.”

 \*CARRIED

8) Adjournment

 MOVED(Vito/Wong): “ To adjourn.”

 \*CARRIED

Secretary to the Executive

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