Executive Meeting

**Minutes**

Saturday June 23rd, 2018

Present: H. Hassaan, M. Taylor, I. Jama, V. Chen, J. Bowman, Y. Minoda (Secretary), G. Nowlan (Student Advisor)

1) Approval of the Agenda

MOVED(Taylor/Chen): “To approve the agenda as presented.”

\*CARRIED

2) Approval of the Previous Minutes

MOVED(Bowman/Taylor): “To approve the minutes of May 3rd, 2018 and May 31st. 2019.”

\*CARRIED

3) Report of the President

H. Hassaan reported that he, M. Taylor, I. Jama, and Y. Minoda met with Melanie Woodin from the Dean’s office to discuss the self study and made some recommendations. Some of the recommendations included questions about the application process, first year communities and seminars, and course evaluations. Y. Minoda briefly explained the process for the external review and what will be coming in the next month

4) Other Business

H. Hassaan talked about the URC and what happened last year. He pointed out that this year the Faculty has appointed a staff to help out with the conference. V. Chen and J. Bowman volunteered to be the two main people for the conference. G. Nowlan will also be a contact person for this conference and will be helping the Executive to make sure it is a success. G. Nowlan will be meeting with the faculty in the next couple of weeks.

G. Nowlan asked the Executives if they want the Executive meeting minutes on the ASSU website. After brief discussion, everybody agreed that it would make ASSU more transparent to have it available on the website.

Y. Minoda brought up an amendment recommendation on the Katharine Ball Graduating Award for Course Unions. She explained that currently the awards is for 2 winners at $1500 and 3 runner-ups at $1000. The recommendation is to amend it to 2 winners at $1000 each and 6 runner ups at $500 each so that more Course Unions can win the award. However, there was a discrepancy in the total amount of the amended award. Y. Minoda will found out from J. Seto the correct amount and get back to everybody.

V. Chen asked which form of communication will be the main one throughout the year. H. Hassaan said that it will be mostly SLACK and sometimes email.

5) Adjournment

MOVED(Hassaan/Jama): “ To adjourn.”

\*CARRIED

Secretary to the Executive

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